

Description	SECTION 1
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DISCRETIONARY USE means a Use which may be permitted by Council subject to special conditions or controls.

For more information please see Section 10 of the Envision St. John's Development Regulations for listed Discretionary Uses in each Zone.

To Be Submitted:	SECTION 2
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- Planning/Development Application Form
- Application fee - Discretionary Use (Planning and Development Fee Schedule)
- Survey – written description and plot plan showing all existing easements, encroachments and Buildings (NAD 83 Coordinates).
- Floor plan which shows the area in a Building the proposed Use will occupy.
- Discretionary Use Checklist

Checklist	SECTION 3
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Is the proposed Use located in an existing building? Yes No

- If yes, what was in the space before? _____
- If yes, are you using the same footprint as before? _____

Is the proposed Use in a new Building? Yes No

- If yes, please provide a Site Plan identifying the location of the foundation, measurements between the foundation and boundaries, parking areas and driveway must be provided and the access point from the Street must be shown (*Commercial Development Checklist may apply).

What are the proposed days and hours of operation for the Discretionary Use? _____

What is the Floor Area to be used for the proposed Use? _____

How many employees employed on site? _____

How many employees are onsite at one time? _____

How many parking spaces are provided on site? _____

- Include site plan to identify available parking.

By signing this checklist, you acknowledge that the information provided is accurate.

Signature _____

Date _____

Please submit completed form to:	Inspection Services 3 rd Floor Annex 10 New Gower Street P.O. Box 908 St. John's, NL A1C 5M2	Email: permits@stjohns.ca Fax: 709-576-8160 Call: 709-576-8565
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