

<b>ST. JOHN'S</b>	<b>PERS – Appeal Form</b>	<b>Planning, Engineering &amp; Regulatory Services</b>
<b>APPEAL FORM</b> <b>ST. JOHN'S LOCAL BOARD OF APPEAL</b>		

<b>Property Location</b>	<b>SECTION 1</b>
Civic Address _____	
Suite/Floor _____ Subdivision _____ Lot # _____	
Parcel ID/Roll # _____ Date (yyyy-mm-dd) _____	

<b>Contact Information</b>	<b>SECTION 2</b>
Applicant Name _____ Email _____	
Mailing Address _____ Postal Code _____	
Telephone (Home) _____ (Work) _____ (Cell) _____ (Fax) _____	

<b>Applicant Information</b>	<b>SECTION 3</b>
Applicant Name _____	
Description/Location of Application _____	
Council/Staff Decision on the Application _____	
Date of Council/Staff Decision (yyyy-mm-dd) _____	
Grounds for Appeal (please attach additional pages as necessary)	

Collection of Personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to process your application. Questions about the collection and use of the information may be directed to Manager, Regulatory Services Division, by email: [building@stjohns.ca](mailto:building@stjohns.ca) or by phone 709-576-8565.

Note: The grounds or reasons for the appeal must be indicated. There is a [fee](#) to file an Appeal (HST included). The appeal will not be registered unless the appeal fee is paid. The appeal fee is refunded only when the appeal is successful.

Signature \_\_\_\_\_ Date (yyyy-mm-dd) \_\_\_\_\_

Please mail completed form to:

Access St. John's  
10 New Gower Street  
P.O. Box 908  
St. John's NL A1C 5M2

Email: [access@stjohns.ca](mailto:access@stjohns.ca)  
Fax: 709-576-7688  
Call: 311 or 709-754-2489