

Briefly describe the purpose and objectives of the organization:

Describe the general types of programs and services being offered by the organization:

Do volunteers participate in your programs and services? Yes No

If yes, please indicate the numbers and type of involvement:

CS – Capital Grant Application				Community Services
Project Specific Budget Information continued				SECTION 4
Summary of Proposed Financing of Project				
Source	Description	Pending	Confirmed	Amount
Federal Government Grants				
Provincial Government Grants				
Private/Other Grants				
Donations				
Other				-

It is the responsibility of the applicant to ensure all required information is submitted. Incomplete applications will be considered ineligible.

I AFFIRM THAT the information in this application is accurate and complete, and the financial information is fairly presented. I agree that once funding is provided, any change to the organization program delivery will require prior approval from the City of St. John's. I agree to publicly acknowledge funding and assistance by the City of St. John's. I understand that the information provided in this application may be accessible under the Access to Information Act. I also agree to respect the spirit and intent of the various acts governing the programs of the City of St. John's.

Signature of two principal officers of the group or organization:

Name _____ Title _____

Address _____ Date _____

Signature _____

Name _____ Title _____

Address _____ Date _____

Signature _____

Important Information:

Applications must be received no later than 4:00 p.m. on the last Friday in November.

Ensure that you have completed all sections and enclosed all requested documentation:

- Local Organizational Financial Statements
- Detailed budget
- Quotes for Capital Work

Incomplete applications will be considered ineligible.

Collection of personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed for the purpose of grants administration. Questions about the collection and use of the information may be directed to the Supervisor of Tourism and Events, Community Services: citygrants@stjohns.ca.

Submissions Information

Email: citygrants@stjohns.ca with the subject line:
“**City Grants- Capital.**”

Emails including all attachments **must not exceed 25MB**.
Acceptable file formats are: pdf, docx, xlsx, jpg, png, mp3, wav,
mp4, mpeg, mov, zip.

If you require assistance in submitting your application
electronically, please contact citygrants@stjohns.ca

For More Information

Email: citygrants@stjohns.ca

Call: (709) 570-2186