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| Description | SECTION 1 |
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This following checklist applies if you are developing a new Dwelling on an existing vacant Lot or rebuilding an existing Dwelling.

If you are looking to subdivide, combine land or reconfigure Lots, see Subdivision/Consolidation Checklist.

For more information please see Section 10 of the Envision St. John's Development Regulations for Zone Standards.

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| To Be Submitted: | SECTION 2 |
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- Planning/Development Application Form
- Application fee: General Application (Planning and Development Fee Schedule) (*additional development fees may be applicable)
- Survey – written description and plot plan showing all existing easements, encroachments and Buildings (NAD83 Coordinates).
- New Dwelling/Rebuild Checklist

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| Checklist: | SECTION 3 |
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Is this an approved vacant Lot (approved subdivided Lot)? Yes No

- If the Lot is not approved or you are not sure speak to Planning & Development Staff.

Do you already have approval to build a Dwelling on this Lot (Development Approval)? Yes No

- If yes, please provide a copy of your approval letter.

Are you planning a new Dwelling? Yes No

- If yes, a plot plan identifying the location of the foundation, measurements between the foundation and boundaries, parking areas and driveway must be provided and the access point from the Street must be shown.

Checklist (Continued):

SECTION 3

Are you planning to demolish and rebuild on the property? Yes No

- If yes, provide:
 - A copy of the old plot plan; and

 - A new plot plan identifying the location of the foundation, measurements between the foundation and boundaries, parking areas and driveway must be provided and the access point from the Street must be shown

Indicate Building Height in meters: _____

Applicant Signature

SECTION 4

By signing this checklist, you acknowledge that the information provided is accurate.

Signature: _____

Date: _____

Please submit completed form to:

Inspection Services
3rd Floor Annex
10 New Gower Street
P.O. Box 908
St. John's, NL A1C 5M2

Email: permits@stjohns.ca
Fax: 709-576-8160
Call: 709-576-8565