

March 10, 2016

[REDACTED]

Dear [REDACTED]

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act

On March 1, 2016 the City of St. John's received your request for access to the following information:


"I would like a very detailed financial break down of the costs to maintain bannerman park.

- *Labor cost (for pool, park etc.)*
- *Materials (what materials)*
- *Union fee's*
- *Purchase of maintenance equipment*
- *Purchase of new and additional park features"*

The attached e-mail is in response to the information you requested. As the provision of the information constitutes full disclosure, we now consider this matter completed and will be closing the file.

If you have any further questions, please feel free to contact the undersigned by telephone at 576-8202 or by e-mail: ehenley@stjohns.ca.

Yours very truly,



Elaine Henley
City Clerk

ST. JOHN'S



**Re: Access to Information Request
Part 2 Access to Information and Protection Privacy Act**

Elaine Henley to: Brian Head
Cc: Derek G Coffey, Lynnann Winsor, Karen Chafe

2016/03/03 04:59 PM

Hi Brian:

Thank you for your detailed response.

We will review and if anything further is required, we shall advise you accordingly.

Elaine

ELAINE A. HENLEY
City Clerk
Office of the City Clerk
10 New Gower Street
P.O. Box 908
St. John's NL A1C 5M2
Telephone - (709) 576-8202
Cell - (709) 691-0451

Brian Head	Elaine , in response to the second request for inf...	2016/03/03 04:24:28 PM
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From: Brian Head/CSJ
To: Elaine Henley/CSJ@CSJ
Cc: Lynnann Winsor/CSJ@CSJ, Derek G Coffey/CSJ@CSJ
Date: 2016/03/03 04:24 PM
Subject: Access to Information Request
Part 2 Access to Information and Protection Privacy Act

Elaine , in response to the second request for information on the operating costs of Bannerman Park, under the Access to Information and Protection Privacy Act,(ATIPP), the following is provided;

- the initial response identified the operational costs of the main categories of the expenses

Includes the following;	2015
2016 (projected)	
Pool, splash pad (start up, daily and shut down operations) \$146,000	\$142,600
Electrical consumption (pool, splash pad, Loop, special events and general lighting) \$92,000	\$92,000
Loop refrigeration unit service \$1,500	\$1,500
Ball field maintenance \$3,127	\$3,127
Daily park maintenance staff (all maintenance activities) \$181,285	\$174,330
Total	\$413,557
\$423,912	

- The level of detail requested in the second document is not tracked, as it does not provide a benefit to management.
- Micro - analysing the minor details and expenditures would require generalizations and assumptions that would not increase the level of accuracy of the initial information.
- Staff from Parks and Open Spaces, Recreation and City Buildings divisions perform daily maintenance and service at various levels and durations at the park, throughout the year. Not all time is charged to the facility, as the event may be part of a larger scope of activity. Various staff are assigned to the park for extended durations, however their time is not compiled by task. Rather **total time** on site performing maintenance or service, is tracked. This information was previously compiled and provided.
- Several employees are involved in short duration tasks. Tracking these activities would have a minimal decision making effects on the overall operating costs.
- Small volume materials are not tracked by site. From a Parks and Open Spaces Division perspective, materials are tracked within an operational budget. Bannerman Park falls within the operational budget for several municipal parks ie. Bannerman, Bowring, Victoria, Kenny's Pond, Spruce Meadows, Teakwood Park etc. . Costs have been included in the previous information.
- Union dues are paid by the employee.
- Maintenance equipment falls in to two categories; (a) equipment assigned to the site and depreciation amortized over several years and (b) equipment used throughout the Parks and Open Spaces system and assigned to the park for specific short or long duration tasks. This too is depreciated over several years. The determination of these values requires extensive analysis and calculation and is of little value to the general public.
- New park features were installed during the renovation of the park ie. Loop, pool house, splash pad, bandstand, etc.. The total cost of the renovated park was approximately \$8 Million and was cost shared through a public and private partnership.

In summary , the initial response provided baseline information. Further analysis would be of interest in the management of activity based productivity and performance only. Similar results can be obtained without extensive tracking and analysis of this type of data. This type of management is ongoing.



ATIPP re: Bannerman Park Costs (2nd request)

Karen Chafe to: Lynnann Winsor, Derek G Coffey, Brian Head

2016/03/02 01:25 PM

Cc: Elaine Henley

See the atipp request below - feel free to contact me directly if you have any questions

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 City Clerk's Department
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 St. John's, NL A1C 5M2
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- Staff Memo.pdf

Brian Head, BSc.
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