



PLEASE PRINT

LIS - 1001

Land Information Services

MUNICIPAL COMPLIANCE INFORMATION REQUEST

PROPERTY LOCATION

SECTION 1

Property Owner _____

Civic Address _____

Office Use Only:

CPL# _____ Roll # _____

CONTACT INFORMATION (to be completed by the requesting party)

SECTION 2

Firm/Name _____

Mailing Address _____ Postal Code _____

Contact Name _____

Email _____ Telephone _____ Fax _____

Preferred method of receiving compliance letter: Fax Email

PLEASE NOTE

SECTION 3

In order to obtain all relevant information, this request may be referred to several City Departments; thus it will take a minimum of five business days to complete. Please allow for sufficient time.

For certain properties, the Land Information Services Department may request a Legal Survey/Description or Location Certificate in order to determine the current zoning. If these materials cannot be supplied the Land Information Services Department will not verify, either verbally or in writing, the current zoning designation.

There is a \$150.00 processing fee which must be submitted at Access St. John's, 10 New Gower Street, first floor St. John's City Hall, before any work on the compliance letter will commence.

PAYMENT OPTIONS

SECTION 4

Credit Card No. _____ Expiry Date _____

Cardholder Name _____ Cardholder Signature _____

Provision of Compliance Form is your receipt. Official receipts will only be issued upon request prior to processing of payment.

Cheque Enclosed (\$150.00)

Receipt Requested

Please send completed form to:

Access St. John's,
1st Floor City Hall, 10 New Gower Street
P.O. Box 908
St. John's NL A1C 5M2
Fax: 709-576-7688

For further information:
Email: service@stjohns.ca
Call: 3-1-1
Where 3-1-1 is unavailable, call 709-754-CITY (2489)