



PER - 3003

Department of Planning, Engineering and Regulatory Services

BUILDING/DEVELOPMENT APPLICATION

(Please Print)

PROPERTY LOCATION **SECTION 1**

Civic Address _____

Subdivision Name _____ Lot # _____

Account/Roll # _____ Date (yyyy-mm-dd) _____

CONTACT INFORMATION **SECTION 2**

Applicant _____

Mailing Address _____

Postal Code _____ Telephone (Home) _____ (Work) _____

(Fax) _____ (Cell) _____ Email _____

Property Owner _____

Mailing Address _____

Postal Code _____ Telephone (Home) _____ (Work) _____

(Fax) _____ (Cell) _____ Email _____

Contractor/Consultant _____

Mailing Address _____

Postal Code _____ Telephone (Home) _____ (Work) _____

(Fax) _____ (Cell) _____ Email _____

PROJECT INFORMATION **SECTION 3**

Have you applied for or will you receive Affordable Housing Funding? YES NO

Is selling price of dwelling less than \$275,000 YES NO

Building floor area _____ Project floor area _____ Property/lot area _____ # of on-site parking spaces _____

Please check all that apply:

Electrical work

Plumbing work

Private well installation
(Must be drilled)

Private septic installation
(GSC approval required)

Culvert installation
(Must be approved by Streets Dept.)

Description of project _____

Estimated cost of land/site development (\$) _____ Estimated cost of work on structure (\$) _____

APPLICANT SIGNATURE OF AGREEMENT

SECTION 4

I hereby submit this application and confirm that the information supplied is, to the best of my knowledge, correct. I agree to comply with all City Regulations & By-Laws, agree to develop in accordance with the plans approved by the City of St. John's and not to commence development without applicable written approval and permits from the City of St. John's. In addition, I acknowledge that I have reviewed this application and agree to provide any additional information requested and to pay all applicable fees as noted on the City's fee schedule (www.stjohns.ca). To view these fees, please click on the link below that pertains to your application:

[Planning and Development Fee Schedule](#)
[Inspection Services Fees and Rates](#)

Note: Where the applicant and property owner are not the same, the signature of the property owner is required before the application can be accepted for processing.

Applicant _____ Date (yyyy-mm-dd) _____

Property Owner _____ Date (yyyy-mm-dd) _____

Staff signature _____ Date (yyyy-mm-dd) _____

INTERNAL USE ONLY

SECTION 5

Fee charges required _____

Notes _____

Please mail completed form to:	Access St. John's, City Hall 10 New Gower Street P.O. Box 908 St. John's NL A1C 5M2	Call: 311 or 709-754-2489 Where 311 is unavailable, call 709-754-CITY (2489) Fax: 709-576-7688 Email: service@stjohns.ca
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