



PLEASE PRINT

REAL PROGRAM FUNDRAISING AND PROMOTION COMMITTEE APPLICATION

Contact Information

SECTION 1

Full Name: _____ Email Address: _____

Full Mailing Address: _____

Telephone (primary): _____ Telephone (secondary): _____

Name of Organization (if applicable): _____

Organizational Sector (if applicable): _____

Profession/Job Title (if applicable): _____

Please indicate in which capacity you are interested in serving on the REAL Program Fundraising & Promotion Committee: Resident Organization

Note: If representing an organization, a letter of endorsement must be provided by the organization being represented

Are you currently, or have you previously been a member of any City of St. John's committee or boards? If so, please list the committee name(s): _____

Questions (feel free to attach a resume with your application)

SECTION 2

1. Based on the purpose of the Committee outlined in the term of reference, why would you like to serve on the REAL Program Fundraising & Promotion Committee? What aspects of the committee's purpose are of interest to you?

2. Tell us how your knowledge, skill, and abilities make you an ideal candidate to serve on this committee.

3. Please provide your previous/current work, community service, or other volunteer activities and interests that may be related to the purpose of the REAL Program Fundraising & Promotion Committee.

4. What else can you tell us about yourself or your organization that supports your application?

Application Information

SECTION 3

Eligibility

Preference will be given to residents of St. John’s. Organizational representatives will have a connection to the purpose of the REAL Program Fundraising & Promotion Committee. Exceptions may be made by the selecting body as appropriate.

Commitment to Equity and Inclusiveness

The City of St. John’s is strongly committed to equity and inclusiveness. In selecting REAL Program Fundraising & Promotion Committee members the City will aim to design processes that are transparent, accessible, free of discrimination and seek to remove barriers for disadvantaged groups including: young people (ages 18-30), senior citizens, women, aboriginal people, members of LGBTQ, persons with disabilities, and members of visible minorities.

Selection Information

In addition to eligibility requirements, the specific skills and experience of an applicant will be important factors in the REAL Program Fundraising and Promotion Committee selection. While all residents who meet the Eligibility Requirements are encouraged to apply, those who have demonstrated experience with groups or initiatives that have goals consistent with the committee’s purpose, as outlined in it’s Terms of Reference, will be given preference.

For more information on public engagement in the City of St. John’s and to find out how to get involved or learn about what’s coming up, check out the engagement page on the City’s website or check out the City’s Engage!St. John’s online engagement community and connect with us on Twitter and Facebook.



Reference Information (must be non-family members)

SECTION 4

Reference # 1

Reference # 2

Name	_____	_____
Occupation/Job Title	_____	_____
Relationship to Applicant	_____	_____
Primary Phone	_____	_____
Secondary Phone	_____	_____
Email	_____	_____
Date	_____	_____
Signature	_____	_____

Declaration

SECTION 5

I agree that in the event of an emergency, City of St. John's staff will take appropriate action for the above named REAL Program Fundraising & Promotion Committee member. Yes No

I give permission to use photographs, of the above named volunteer, in any professional materials (ie. print, website, television). I fully understand that there will be no compensation paid for use of the photograph. As well, the City of St. John's has permission to change the image (ie. by cropping or digital manipulation) Yes No

I hereby acknowledge that City of St. John's REAL Program Fundraising & Promotion Committee members may be entrusted with sensitive and private information. I hereby undertake neither to divulge any of the knowledge, nor to discuss it at any time or any place or with unauthorized persons whether during my time with the City of St. John's or thereafter. I hereby acknowledge that I fully understand the above and that a breach of this understanding may result in my suspension or dismissal as a committee member. Yes No

I hereby waive and release all rights and claims for damages against the City of St. John's and their employees and agents for all injuries, which may be sustained, by the herein named minor or myself while attending REAL Program Fundraising & Promotion Committee meetings. Yes No

I give permission for the City of St. John's to publish/post my name on any documentation associated with this REAL Program Fundraising & Promotion Committee including the City's web page. Yes No

Applicant Signature: _____ Date: _____



NEWFOUNDLAND AND LABRADOR, CANADA

More Information

SECTION 6

Those who are selected to serve the committee will be notified by email. Form submissions will be kept on file for up to two years and reviewed to find replacements if vacancies open.

Ensure that you have completed all sections and enclosed all requested documentation. Incomplete applications will be considered ineligible.

Instructions for completing the application form:

- Save the blank PDF form onto your computer. You must have Adobe Reader® software. It is available free online for download if you do not already have it on your computer.
- Type your information into the form. You may find it helpful to type the information into a Word document first and then cut and paste it into the PDF form.

Print out the completed PDF application. This form may NOT let you save the information as entered (ie. only the blank form can be saved). We recommend you make a copy for your records.

Privacy Notice

SECTION 7

Collection of personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to process this application. Questions about the collection and use of the information may be directed to Manager of Family & Leisure Services at 576-8020 or email real@stjohns.ca

Please return completed application to:

Office of the City Clerk
City of St. John's
Fourth Floor, City Hall
P.o. Box 908
St. John's, NL A1C 5M2

For further information:
Phone: (709)576-8229
Email: cityclerk@stjohns.ca
Fax: (709)576-8474