

February 13, 2026

# Electrical Advisory

## Information for Electrical Contractors

**Information contained in this advisory does not negate the responsibility of Electrical Contractors, and others, to comply with the requirements of the Canadian Electrical Code, the Electrical By-Law, the Supply Authority and the Authority Having Jurisdiction.**

### **RE: Sharing of License Information & After-Hours connection Procedures**

Dear Electrical Contractor,

A bulletin dated September 11, 2025, was previously issued on behalf of Newfoundland Power regarding a change in the process for the Reconnection/Repair Authorization Form for after-hours service reconnections. This new process will immediately notify the City of all after-hours reconnections completed within our jurisdiction. As part of this process, the City will be providing Newfoundland Power with a current list of all registered Electrical Contractors and Journeypersons, including:

- License number
- Name
- Company name
- Email address
- Phone number
- Expiry date
- License status

To prevent any issues or delays licenses should be renewed without delay. Contractors must promptly notify the City of any changes to their company status or the status of their licensed Journeypersons. Similarly, licensed Journeypersons must inform the City of any changes in their employment under a contractor's license.

We would also like to clarify the requirements related to after-hours and emergency reconnection procedures.

#### **Scheduled Disconnect/Reconnects (No Power) – Regular Business hours**

- Scheduled work requires Inspection Authority authorization before reconnection.

- Contractors must request inspections once the date is confirmed with the utility. As we may not be able to accommodate same day request.
- If not ready for inspection during business hours, the utility may provide an after-hours reconnect to qualified electrical contractors, with consent from the assigned inspector during business hours. Contractors are responsible to notify both the inspector and Newfoundland Power of any delays during regular business hours.

### **Scheduled Disconnect/Reconnects (No Power) – Outside Regular Business hours**

- After hours inspection may be available for commercial and industrial properties.
- Scheduled work requires Inspection Authority authorization before reconnection.
- Contractors must request inspections once the date and time are confirmed with the utility to ensure inspector availability.
- The Contractor must pay the fee for the After-hours inspection to confirm the inspection.

### **Emergency Repairs**

- The utility may permit a qualified electrical contractor to sign for an after-hours connection if the work is completed on the same day as the emergency disconnect.
- After-hours reconnects are not permitted if:
  - The work was done during business hours.
  - The disconnect occurred more than 24 hours prior (excluding weekends/statutory holidays).
- The electrical contractor must obtain an electrical permit within 48 hours (excluding weekends/statutory holidays) from the time the repairs were completed.
- Service authorization must be obtained within a reasonable period.
- Failure to obtain the required permits or inspection approvals may result in disconnection of power by the City or the utility.

Note: Permits for emergency repair during regular business must be submitted to [permits@stjohns.ca](mailto:permits@stjohns.ca) with high importance and the following email subject line “Emergency no-power – Address” to ensure timely processing.

A Qualified Electrical Contractor is defined as one who:

- Holds an active license with the City of St. John’s.
- Is in good standing.
- Meets the requirements of Newfoundland Power.

If you have any questions or require assistance, feel free to contact the inspector on duty at [inspectoronduty@stjohns.ca](mailto:inspectoronduty@stjohns.ca) or at 709-576-8049 to speak to an electrical inspector for your area. For concerns related to Newfoundland Power please contact them directly at 1-800-663-2802 or [constructionservices@newfoundlandpower.com](mailto:constructionservices@newfoundlandpower.com).

Yours Truly,



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