

 <p>PLEASE PRINT</p>	CS- Senior of the Year Award	Community Services
SENIOR OF THE YEAR AWARD		

Nominee Information	SECTION 1
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Name: _____ Ward: _____

Street Address: _____ City: _____ Postal Code: _____

Phone: (home): _____ (work): _____ (cell): _____

Email Address: _____ Date of Birth (YY/MM/DD): _____

(nominee must be at least 60 years of age)

Nominee Declaration (Mandatory)	SECTION 2
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I am aware of and in agreement with the submission of this nomination.

Signature of Nominee: _____ Date: _____

Nominator Information	SECTION 3
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Name: _____ Email Address: _____

Mailing Address: _____ City: _____ Postal Code: _____

Phone: (home): _____ (work): _____ (cell): _____

Relationship to Nominee: _____

Nominator Declaration	SECTION 4
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I acknowledge that the nominee meets the nomination guidelines and has been made aware of this nomination. I further acknowledge that I have attached all necessary documentation, as indicated by the check boxes.

- Nominee Information
- Nominator Information
- Reason for Nomination- no more than one (1) page
- Minimum of one (1) letter of support- dated and signed by supporter
- Additional Information- no more than two (2) pages (awards, photos, newspaper clippings)

If this is a posthumous nomination, the signature of a family member is required.

Family Member (please print): _____ Relationship to Nominee: _____

Signature: _____ Date: _____



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Support Documentation (to be attached)	
SECTION 5	
Nomination Guidelines	
SECTION 6	
<p>1. Reason for Nomination: This information must be provided by the nominator and must outline why the Nominee should receive the Senior of the Year Award. Please include information on Nominee’s volunteer service and how he/she has made a positive impact on residents of St. John’s.</p> <p>2. Letter of Support: A minimum of one (1) letter of support. The letter of support cannot come from a family member and must include the following information: name, address, postal code, phone, and email address. The letter(s) should be printed or typed, dated and signed by supporter.</p> <p>3. Additional Information: The Nominator may also include additional information with the nomination which may include: copies of certificates, newspaper articles, and/or stories. Additional information must not exceed two (2) pages.</p>	
<p>1. Purpose The City of St. John’s will recognize a senior who has made significant volunteer contributions to the City through:</p> <ul style="list-style-type: none"> • Service to the Community • Improving the quality of life of citizens through community involvement (i.e. music, sport, recreation, arts) 	
<p>2. Qualifications</p> <ul style="list-style-type: none"> • Nominee must be 60 years of age or older. • Nominee must be a current resident of St. John’s (or a resident within the past 6 months). • Nominee can be nominated by an organization, group or individual. • A combination of volunteer and paid work accepted. • Posthumous nominations will be accepted. • Self-nominations are NOT accepted 	
<p>3. Nominating Process</p> <ul style="list-style-type: none"> • Nominators and references cannot be members of the nominee’s immediate family. • Current members of the Seniors Advisory Committee (SAC) are not eligible to be nominated but can nominate a candidate. • A minimum of one (1) letter of support is required. • No more than two (2) pages of supporting documentation. 	

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<p>4. Award Selection Process</p> <ul style="list-style-type: none"> • A selection committee comprised of members of the Seniors Advisory Committee (SAC) will review all applications. • The selection committee will present its recommendations to the Seniors Advisory Committee (SAC) for selection. • A senior can only win the award once; anyone who has been named Senior of the Year will not be eligible for future nominations. • Nomination forms will be kept for one year, then disposed of in a secure manner. • Nominations will be assessed on the following criteria: Volunteer Involvement and Commitment, Impact on Individuals and Community, and Diversity of Contribution. 			
Privacy Notice	SECTION 7		
<p>Collection of personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to process this application. Questions about the collection and use of the information may be directed to Manager of Community Development, Department of Community Services at 576-8020 or email recreation@stjohns.ca</p>			
<p>Please return completed forms to: HGR Mews Community Centre 40 Mundy Pond Road</p>	<table border="0"> <tr> <td data-bbox="646 894 1057 1039"> City of St. John's Recreation Division P.O. Box 908 St. John's, NL A1C 5M2 </td> <td data-bbox="1057 894 1539 1039"> For further information: Phone: (709)576-8411 Email: recreation@stjohns.ca </td> </tr> </table>	City of St. John's Recreation Division P.O. Box 908 St. John's, NL A1C 5M2	For further information: Phone: (709)576-8411 Email: recreation@stjohns.ca
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