

 <p>PLEASE PRINT</p>	CS- Volunteer Award	Community Services
	City of St. John's VOLUNTEER AWARD APPLICATION	

Eligibility Criteria and Nomination Requirements	SECTION 1
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The City of St. John's Volunteer Awards recognize residents who have volunteered their time to make our city a better place for all to live, work, learn and play.

Eligibility Criteria:

1. Open to **all ages** and has three categories (Youth; Adult/Senior; Community Group). Nominee(s) must be a resident of the City of St. John's.
2. All achievements reflected in the nomination must be voluntary/unpaid in nature.
3. Volunteer service must improve the quality of life and well-being of citizens based on how they contribute to one or several, of the following **'Healthy Community'** categories:
 - Healthy Neighbourhoods and People
 - Social and Community Connections
 - Environment and Sustainability
 - Transportation
 - Inclusion
 - Housing
4. Previous award recipients are not eligible for nomination.

Nomination Requirements:

1. Submission of fully completed nomination form by nominator.
2. One reference letter from someone other than the nominator. This cannot be a member of the Nominee's immediate family.
3. Nominator must discuss and receive approval from the nominee, to avoid multiple nominations for one individual.
4. Submit nomination form and reference letter.

Nominee Information (Please print)	SECTION 2
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Name: _____ Date of Birth (YY/MM/DD): _____

Address: _____

Postal Code: _____ Email: _____

Telephone: (Home) _____ (Mobile) _____

Information

SECTION 3

1. List the nominees type(s) of volunteer service. How long has this person/group been volunteering in this role?

2. Describe the demonstrated qualities, initiatives and community involvement of the nominee (include any outstanding work, achievements, news clips, supporting documents, photos, etc.)

3. Describe how the contributions of the nominee benefit the health and general well being of residents in the community based on their volunteer actions on one or several of the **'Healthy Community'** categories- as outlined on previous page.

4. Provide a real-life example of how the nominee is working to build healthier environments through their volunteer actions on one or several of the **'Healthy Community'** categories- as outlined on previous page.

Nominator Information

SECTION 4

I have discussed and received approval from the nominee to submit this nomination application
 Yes

Name: _____ Relationship to Nominee: _____

Nominating Group (if applicable): _____

Address: _____ Postal Code: _____

Telephone: (Work): _____ (Home): _____ Mobile: _____

Email: _____

CS- Volunteer Award		Community Services				
Application Information		SECTION 5				
Please ensure the following: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">One reference letter is attached</td> <td style="width: 50%;">Nomination form is completed</td> </tr> <tr> <td>Any support documents are attached</td> <td>_____ Number of included pages</td> </tr> </table>			One reference letter is attached	Nomination form is completed	Any support documents are attached	_____ Number of included pages
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Privacy Notice		SECTION 6				
Collection of personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to process this application. Questions about the collection and use of the information may be directed to Supervisor of Community Programs & Services at 576-8020 or email volunteer@stjohns.ca						
Please return completed forms to: Paul Reynolds Community Centre 35 Carrick Drive	City of St. John's Department of Community Services PO Box 908 St. John's, NL A1C 5M2	Phone: (709)576-8630 Email: volunteer@stjohns.ca				