| CS - | Grants | to | Individ | lual <i>i</i> | Artists |
|------|--------|----|---------|---------------|---------|
|      |        |    |         |               |         |

**Community Services** 

# ST. J@HN'S

## **Grants to Individual Artists Application**

| Contact Information  |                                   |                              | SECTION 1 |
|--|-----------------------------------|------------------------------|-----------|
| Name   |                                   |                              |           |
| Address  |                                   |                              |           |
| City   | Province                          | Posta <u>l</u> Code          |           |
| Telephone  | Email                             | Website                      |           |
| Discipline/Subcategory   | У                                 |                              | SECTION 2 |
| Choose one of the following six disciplines:   |                                   |                              |           |
| Dance  | Film & New Media                  | Literary                     |           |
| Music  | Theatre                           | Visual Art & Craft           |           |
| Choose one of the following two project subcategories:                               |                                   |                              |           |
| Creation (e.g. w   | vriting a novel, creating new art | work, etc.)                  |           |
| Production (e.g  | . recording an album, staging a   | theatrical production, etc.) |           |
| Project Details  |                                   |                              | SECTION 3 |
| Project Title  |                                   |                              |           |
| Brief project summary:   | :                                 |                              |           |
|  |                                   |                              |           |
|  |                                   |                              |           |
|  |                                   |                              |           |
| Previous Grant Inform  | ation                             |                              | SECTION 4 |
| Have you previously received an Individual Artist grant from the City of St. John's? |                                   |                              |           |
| Yes No   | 0                                 |                              |           |
| If yes: For what   | : amount?                         | In what year?                |           |

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| CS –   | (  | Grants to Individual Artists   |                     |                            | Community      | Services         |
|--------|--|--|---------------------|----------------------------|----------------|------------------|
| Previo | 0  | ous Grant Information (continued)  |                     |                            |                | SECTION 4        |
| Has a  | а  | final report been submitted for that grant?  | es                  | No                         | With           | this application |
| Applio | Cá   | cations will not be considered until final reports from  | n pre               | evious grants              | have been re   | eceived.         |
| Grant  | t I  | Request  |                     |                            |                | SECTION 5        |
| Amou   | ur   | nt requested (\$3,000 maximum request)   |                     | _ Total proje              | ect budget     |                  |
| Mand   | sb   | atory Information  |                     |                            |                | SECTION 6        |
|        | •  | Detailed project description (maximum 2 pages): <u>Community Services Grants Policy</u> and <u>Procedure</u> Detailed balanced project budget. Clearly show recovered to the City Indicate all sources of rays | <u>es</u> d<br>even | ocuments).<br>ues and expe | enses, includ  | ing your         |
| •      |  | request to the City. Indicate all sources of reve  |                     |                            | mrmed or p     | enaing.          |
| 3.     |  | Resumé or C.V. as it relates to your developmen  | tasa                | an artist.                 |                |                  |
| 4.     | 4. First-time applicants only: two letters of reference. Referees should have expertise in the specified discipline, should be familiar with you and your work, and should be briefed about the specific project for which you are seeking support. Letters of reference should offer an informed artistic assessment of your project and your ability to complete it. |  |                     |                            |                | riefed about the |
| Late   | 0  | or incomplete applications will be considered i  | nelig               | jible.                     |                |                  |
| Suppo  | 0  | ort Material   |                     |                            |                | SECTION 7        |
|        |  | ibe any support materials included with your applications, etc.):  | catio               | n (e.g. image              | s, writing sar | nples, audio     |



NEWFOUNDLAND AND LABRADOR, CANADA

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## CS – Grants to Individual Artists Community Services

#### **Applicant Declaration**

**SECTION 8** 

It is the responsibility of the applicant to ensure all required information is submitted. Incomplete applications will be considered ineligible.

I AFFIRM THAT the information in this application is accurate and complete, and the financial information is fairly presented. I agree that once funding is provided, any change to the organization program delivery will require prior approval from the City of St. John's. I agree to publicly acknowledge funding and assistance by the City of St. John's. I understand that the information provided in this application may be accessible under the Access to Information Act. I also agree to respect the spirit and intent of the various acts governing the programs of the City of St. John's.

| Signature of Applicant: Date |
|------------------------------|
|------------------------------|

Privacy Notice SECTION 9

Collection of personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed for the purpose of grants administration. Questions about the collection and use of the information may be directed to the Manager of Tourism, Culture and Business Growth: <a href="mailto:citygrants@stjohns.ca">citygrants@stjohns.ca</a>.

### **Submissions Information**

Application deadline: 4:00 p.m. on the last Friday in November.

citygrants@stjohns.ca
Subject line: "City Grants-

Individual Artists"

Please send completed application to:

Emails including all attachments

must not exceed 25MB.

Acceptable file formats are: pdf, docx, xlsx, jpg, png, mp3, wav,

mp4, mpeg, mov, zip.

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For further information:

Phone: 709-576-2563

Email: citygrants@stjohns.ca