St. John's Regional Fire Department
Policy and Operational Guidelines

Title: 01-02-20 Light Vehicle Operator

Document Type: Job Descriptions

Status:
Issued By: Director/Chief SJRFD

Index: 01 Organization
Section: 02 Department Job Descriptions
Title: 20 Light Vehicle Operator

Purpose

To outline the modified duties of a light vehicle operator while on light-duty assignment.

Background

The SJRFD will endeavour to provide suitable work for employees who suffer from injury or disease while at or away from the work place, as per the City's Disability Management Policy.

At the discretion of the Director (Fire Chief), and in conjunction with the Disability Case Manager, light duty assignment may be made available.

These modified duties are assigned to the light vehicle(s) for those persons who cannot carry out full suppression duties. The duties described are not meant to be permanent, rather duties for those whom the City Medical Officer has identified as returning to full suppression duties within a prescribed period of time.

This replaces POG # 01-03-07, "Light Duty Assignment", dated 2005/06/15 and POG # 01-02-20, "Light Vehicle Operator" dated 2005/06/15.

Procedure

Responsibilities:

Under the direction of the OIC (Central), this position performs modified firefighting duties involving the operation & maintenance of light vehicles and equipment, and is required to carry

out day-to-day operations for the Department as assigned.

Duties:

The duties of the Light Vehicle Operator include, but are not limited to:

a. Drives and operates the portable pump pick-up truck and other light vehicles (Central Station).

b. Delivers firefighting equipment, personnel and other supplies to various stations.

c. Distributes and picks up mail and other packages within Department.

d. Obtains streets/intersections and other operational information.

e. May be required to deliver the HazMat Command vehicle to emergency scenes.

f. Kitchen Duties

g. Performs all other related activities as required.

h. Shall remain on the light duty pick-up at all times, with the exception of reassignment for training purposes in tasks that are able to be performed by the light duty position (ie. First Aid, CPR, Accountability, etc).

Qualifications:

a. Able to drive light vehicles (possession of valid driver's licence).

b. Able to operate a vehicle with emergency lights and sirens.

c. Able to make decisions that could affect public safety.

d. Ability to apply a wide variety of moderate firefighting duties, methods and procedures which includes, but not limited to, the laying and hook-up of hose.

e. Able to repetitively lift objects weighing at least 50 lbs and within the functional abilities as indicated by the Disability Case Manager.

NOTE:

The light vehicle operator:
i. is not required to perform suppression duties that require the wearing of breathing apparatus or performing rescue.
ii. will not drive/operate first response heavy apparatus such as Pumpers, Rescues or Aerials.
iii. Will be expected to respond to confirmed structure fires and operate as the Accountability/Entry Control person.

Approvals
The Director/Chief of SJRFD

Approval Date
2005/06/15

Revision Date
2009/03/23

Rescind Date

Responsibility
St. John's Regional Fire Department

POG # 01-02-20
Approved By:

Michael J. Dwyer, P. Eng
Director of Regional Fire Services
(Fire Chief)

2009/03/23
Date

On Behalf of the City of St. John's Human Resources Department

Appendix/Appendicies
None