

	PERS – Pool Checklist	Planning, Engineering & Regulatory Services
	Pool Checklist	

Pool Checklist

“Pool” means a swimming pool whether in-ground or above-ground, a landscape water feature, fountain, or decorative fishpond, having a depth of (600mm) or greater.

1. Copy of the legal survey to be submitted indicating location of pool:
 - Illustrate dimensions from pool to property lines and any building (main or accessory)
 - Side & rear yard setback – 1.2m (4ft) min.
 - Distance from any building (main or accessory) – 2.4m (8ft) min.
 - Pools shall be located in the side or rear yard, behind the building line.
2. Application form to be completed and submitted.

The following information is required prior to submitting the application:

- Property location, civic address.
- Applicant name, address, signature, and email address.
- Property owners name, address, signature, and email address.
- Brief description of project.
- Estimated cost of construction.

Please be advised the application is required to be signed by both the property owner and the applicant prior to this application being accepted by the City of St. John’s.

3. The following list of requirements shall be completed or incorporated into the design drawings prior to submitting the application:
 - Separate applications shall be submitted for any electrical/plumbing work.
 - Separate applications shall be submitted for the construction or placement of any fences, decks and/or pool houses etc.
 - Preliminary inspection will be completed by the inspector assigned to the application to determine the location of existing electrical services. Water and Wastewater Division may need to verify the location of underground municipal infrastructure.
 - Pools shall **“not”** be constructed or placed in an easement.
 - If the pool is intended to be placed on a deck, the structural design/integrity of the deck shall be certified by a Structural Engineer licensed to Practice in the province of NL.
 - Pool shall be fully enclosed by a fence not less than 1.8m (5.90ft) in height, designed in a manner which does not facilitate climbing, and fitted with a gate equipped with locks.
 - Gate shall be of the same height as the fence, designed in a manner which does not facilitate climbing, and equipped with self-closing and self-latching devices.
 - The self-latching device on a gate shall be located not less than 1.5m (4.92ft) from the bottom of the gate and installed on the inside of the gate.
 - Gate shall be closed and locked when the pool is not in use.